



# 2019 Budget Presentation Assessor's Office

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# Assessor's Office Organizational Chart



## Assessor

- The Assessor's Office is responsible for discovering, listing, classifying and valuing all of the real and personal property in the county. The work of the office is audited annually by an independent auditor contracted by the State Legislative Council and must meet criteria established by the State Board of Equalization.



## Deputy Assessor

- Commercial Appraisal
- Vacant Land Appraisal
- Residential Appraisal
- Personal Property Appraisal
- Sales Data Analyst
- GIS-Mapping
- Special Taxing Districts



## Deputy Administrator

- Customer Service
- Records / Scanning
- Administrative Support
- Research / Titles / Data Entry
- Senior Homestead / Disabled Veteran Exemptions



# Assessor's Office Operations

- Appraisal Departments
  - Residential
  - Commercial
  - Vacant / AG Land
  - Personal Property
  - GIS Mapping



# Assessor's Office Operations Cont.:

- Appraisal Services & Support
  - Standardize and audit procedures and operations of departments and sections
  - Coordinate computer based information systems
  - Correct ownership documents & process value corrections
  - Assist the public in verifying real and personal ownership and valuation
  - Process all documents that affect title to property
  - Coordinate all response to public and other agencies regarding appraisal or real and personal property
  - Coordinate Assessment Appeals (preparation and presentation)
  - Review claims for property tax exemptions and determine exemption
  - Clerical assistance to real and personal property staff and process new construction / demo / permits



# Yearly El Paso County Assessor Functions:

*"Our mission is to meet or exceed the statutory requirements, rules, and regulations of the State of Colorado in the administration of El Paso County's property assessment and mapping system that is accurate, fair, and equitable to the citizens and to serve our customers in a courteous and efficient manner that fosters mutual respect and understanding."*

- Under Colorado Law, the El Paso County Assessor calculates the values of all real and business personal property for tax purposes. The annual list of all assessed values is known as the Assessment Roll. The El Paso County Assessor directs a local team of highly skilled appraisers, analysts, managers and technicians. In addition to determining property values, the Assessment Division:
  - Keeps and updates property ownership data
  - Maintains maps of tax parcel boundaries
  - Collects and revises property characteristics (land & improvements)
  - Verifies properties eligible for exemption; and
  - Analyzes trends in property sales, prices, construction and renovation costs and rents for commercial and industrial properties



# El Paso County Assessor's Office

## Core Values:

- Core Values – People, service, excellence and integrity are the cornerstones of our values. We have a dedication and commitment to:
  - Excellence in public service in everything we do
  - The highest of ethical standards: honesty, integrity, loyalty, trust, accountability, responsibility and respect to our citizens and employees
  - The highest quality service and pride in our work and accomplishments
  - Innovation and efficiency through technology, creative thought and open lines of communication throughout the office
  - Teamwork in achieving our common goals with flexibility, support and fairness
  - Well-trained employees with dedication to the highest standards of professionalism
  - An attractive and supportive work environment through a positive attitude and respect for other's time and priorities
  - Continuous improvement of our office and the services we provide
  - Respecting and valuing each individual we serve



# Abstract of Assessments:

Year:	Taxable Schedules:	Grand Total "Assessed" Value:	% Difference:
2013	263,492	\$6,337,964,970	
2015	268,427	\$6,852,564,340	(+8.1%)
2017	274,694	\$7,445,701,460	(+8.6%)
2019	280,200 (est.)	\$8,125,047,261 (est)	(+9.1%) (est)



# Office Statistics

(Jan.1, 2018 thru Sept.1, 2018):

Work / Task?	Total:
Deeds	32,172
Data Requests	391
Recorded Subdivision Plats	138
Custom Maps	47
Permits	13,917
TD1000	18,565
Website Usage	Nearly 39 million hits per year





# Assessor Budget Highlights

- Current 2018 Budget = \$3.8 million
  - 86% employee salaries
  - 14% operations (postage, envelopes)



# Base Budget and Critical Needs

- I have NO 2019 base budget and/or critical need requests.
- Please consider 2019 employee COLA.



# Questions?



El Paso County Assessor's Office