



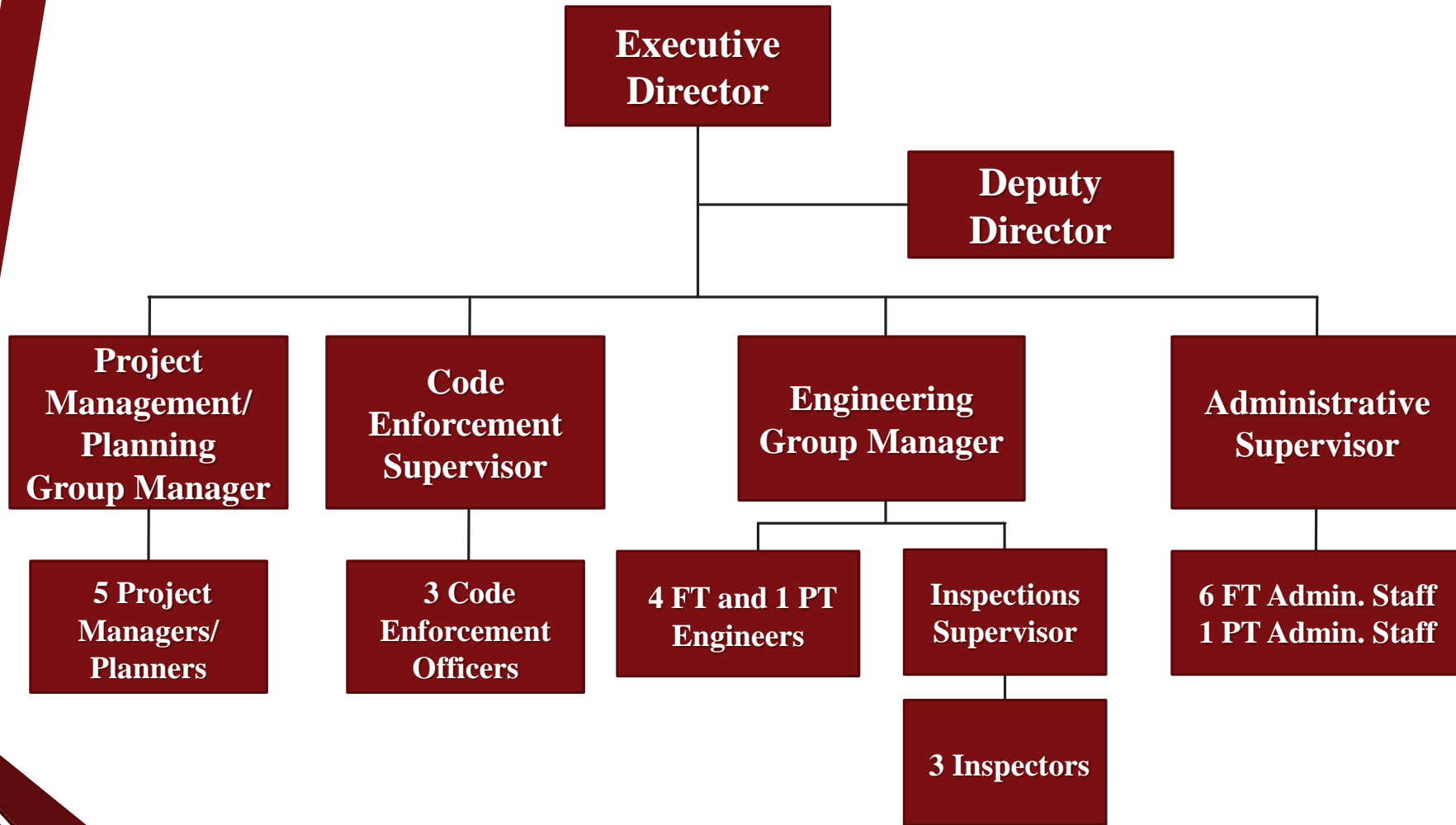
# 2020 Budget Presentation

## Planning and Community Development Department

Craig Dossey, Executive Director

October 15, 2019

# Organizational Chart



# Operations

## Project Management/Planning

- Reviews and comments on all land development applications to ensure:
  - Compliance with the El Paso County Land Development Code
  - Compliance with 1041 Regulations
  - Consistency with the El Paso County Master Plan
  - Compliance with Colorado Revised Statutes
- Prepares staff reports and makes public presentations
- Functions as the project manager from “cradle to grave”

## Engineering

- Reviews and comments on all land development applications to ensure minimum County, state, and federal standards (as applicable) are met (drainage, traffic, and construction design)
- Reviews all sites and related documents to ensure compliance with the County’s MS4 permit (Municipal Separate Storm Sewer Systems) for construction and permanent water quality
- Supports the Planner in the records management of supporting documentation
- Engineering staff supports the Project Managers/Planners
- Assists in drafting staff reports and making public presentations



# Operations

## Inspections

- Performs inspections for all development-related construction
- Prepares acceptances of all dedicated public infrastructure constructed by developers
- Facilitates the release of Financial Assurances for constructed infrastructure
- Provides inspection and approval for all driveway/access permits
- Assists DPW Stormwater Coordinator by conducting inspections and keeping records for conformance with the County MS4 permit

## Code Enforcement

- Enforces the County Land Development Code (zoning and subdivision violations)
- Enforces County rubbish and weed ordinances
- Coordinates property clean ups (abatement)
- Coordinates with County Attorney's Office in litigation and testifying in Court

## Administrative Staff

- Provides support to PM/Planning, Engineering, Inspections, and Code Enforcement
- Reviews over-the-counter development applications (decks, septic permits, residential site plans, etc.)
- Provides support to the Planning Commission, Board of Adjustment, and Master Plan Advisory Commission



# Mandates/State Statutes Required

## Colorado Revised Statutes Title 30, Article 28 Part 1 County Planning

- Planning Commission C.R.S. §30-28-105
- Adoption of Master Plan C.R.S. §30-28-106
- Zoning Plan C.R.S. C.R.S. §30-28-111
- Board of Adjustment C.R.S. §30-28-117
- Subdivision Regulations C.R.S. §30-28-133
- Review of Plats and Other Plans C.R.S. §30-28-133.5
- Guarantee of Public Improvements C.R.S. §30-28-137

## Areas and Activities of State Interest (“1041 Regulations”)

- Adopted by BOCC in 2013, Amended later in 2013 and 2014
- Authority and enforcement pursuant to C.R.S. §24-65.1-101 et. seq.

## Code Enforcement

- C.R.S. Title 30, Article 28 – Enforcement of Zoning and Subdivision regulations
- Chapter 11 of the Land Development Code
- BOCC Ordinance 06-02 Prohibiting the Accumulation of Rubbish
- BOCC Ordinance 06-03 Requiring the Removal of Weeds and Brush



# Strategic Plan Goals

## Goal #4 - Consistently support regional economic strength

- Strategy A - Encourage the growth of existing businesses and recruitment of new businesses
  - Continue to evaluate and modify the existing regulatory framework and procedures for development in an effort to avoid over-regulation to further promote and enhance a business friendly environment (On-going)

### RECENT LAND DEVELOPMENT CODE AMENDMENTS:

- Administrative Final Plat regulations
- Revisions to ensure consistency with the ECM regarding MS4 standards
- In Process:
  - Sign Code - pursuant to a ruling by the U.S. Supreme Court
  - Rural Home Occupations
  - Accessory Dwellings
- Under Consideration: Fire protection standards for properties not located within a fire protection district



# Strategic Plan Goals

## Goal #4 - Consistently support regional economic strength

- Strategy A - Encourage the growth of existing businesses and recruitment of new businesses
  - Partner with local municipalities to identify contrasting development-related standards and requirements and establish a committee that is tasked with proposing and implementing code changes to increase inter-jurisdictional uniformity (2018)
    - Administrative Final Plats (to be similar to Home Rule municipalities)
    - Quarterly Regional Planning Officials meetings continue
    - Under consideration: sub-area based landscaping regulations



# Base Budget and Critical Needs

- Revenue

- Actual to Date \$1,237,704 (Aug. 31, 2019) – Budgeted \$1,176,637
- Projected total for 2019 = \$1,856,556 million (based on monthly average of \$154,713)

- Base Budget

<u>Description</u>	<u>2019 Budget - OAB</u>	<u>2019 One-time Funding</u>	<u>Other Internal changes <sup>1</sup></u>	<u>On-going Base Budget</u>	<u>2020 Critical Needs</u>	<u>2020 Requested Budget</u>
Planning & Comm Develop	2,437,452	0	0	2,437,452	110,089	2,547,541

- 2020 Critical Needs (\$110,089)

- One full time position (Planner)
- One part time position (Engineer)

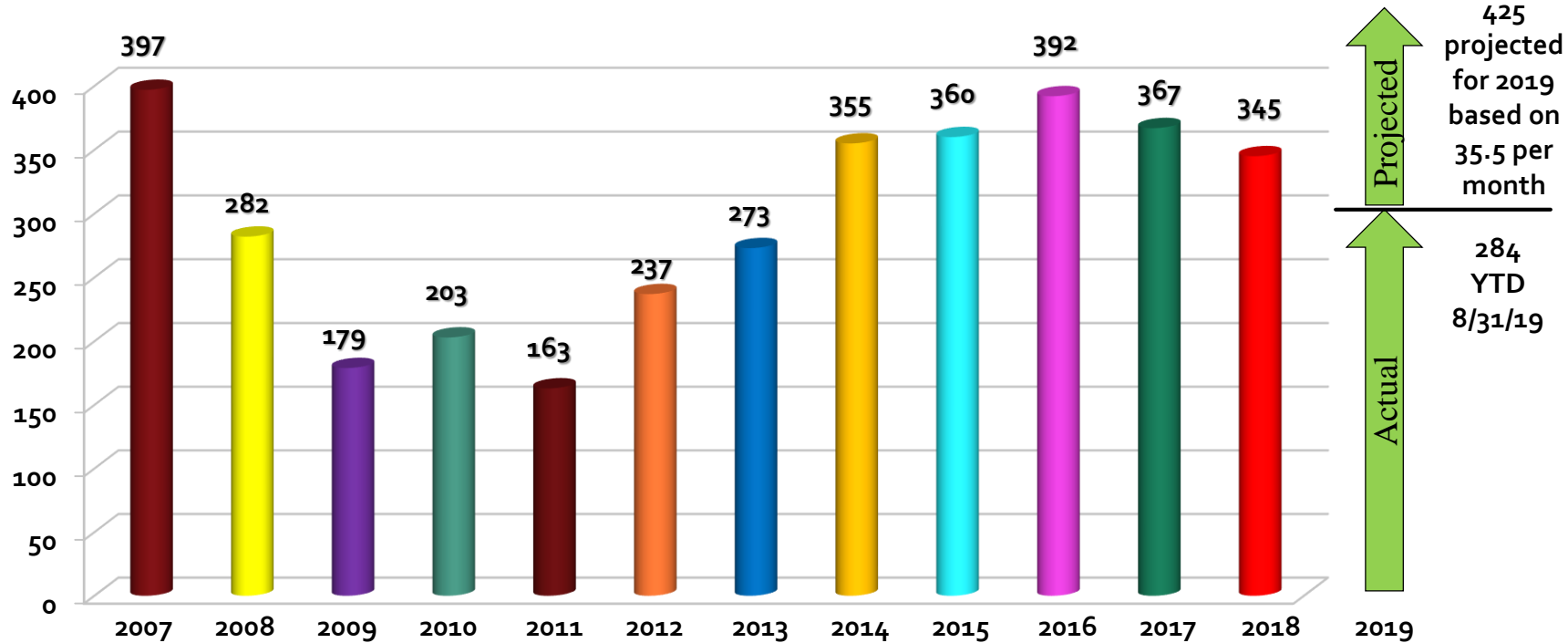




# Critical Needs (cont.)

## Major Development Applications

(Zoning Actions, Subdivision Actions, Major Commercial Site Plans, etc.)



Average of 22.1 projects per reviewer in 2007 (18 reviewers, 397 projects)

Average of 40.8 projects per reviewer in 2017 (9 reviewers, 367 projects)

Average of 36.3 projects per reviewer in 2018 (9.5 reviewers, 345 projects)

\*Projected average of 44.7 projects per reviewer in 2019 (9.5 reviewers, 425 projects)

\* FYI - average would have still been 38.6 projects per reviewer in 2019 even if PCD had already added one additional FTE and one PT position prior to 2019

Planning and Community Development (PCD) Department

# Questions?

