



## Exemption Request Form

### Building Construction Materials Use Tax

When the permit applicant believes a project is exempt from Use Tax, this form along with a Colorado Certificate of Exemption must be submitted to El Paso County for approval **prior** to Issuance of a building permit. Please send the completed documents to the address, fax or email printed at the bottom of this page.

Business Name: \_\_\_\_\_

Contractor: \_\_\_\_\_

Project Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

How would you prefer to be notified?

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\* **Be sure to include a copy of the Colorado Certificate of Exemption**